

ATTENDANCE

REPORTING AN ABSENCE



If the student will be absent and unable to attend Class Connect sessions or log in to the OLS please email the attendance department, attendance@hoosieracademy.org or call the attendance line **463-900-5001**. Please state the reason for the absence in the email or voice message as well as the expected duration of the absence. Documentation for the absence should also be attached to the email or sent as soon as possible after the absence. Families can use their cell phone to take a picture of the document and attach it. Doctor's notes should be specific with a date and time.

EXCUSED ABSENCES



- Student illness or injury
- Doctor or dentist appointments
- Death in the immediate family
- Court appearances
- Maternity
- Religious observances
- Court appearances
- National Guard

NOT EXCUSED



- No working internet
- School laptop not working
- Family vacation
- Local area school districts are not in school
- Failure to report for in-person state testing
- Failure to attend scheduled class sessions
- Failure to log into courses

SCHOOL CALENDAR



[Link to the school calendar](#)

Download and save a copy*

TECH SUPPORT



***Be sure to get a case # for your issue**

866-512-2273 option 2

<http://help.k12.com/>

<https://www.help.k12.com/s/submit-a-case>

[Download and save the tech support flyer*](#)

Review the student handbook for the complete attendance policy. [Link to Student Handbook](#)